

1. INVITATION FOR BIDS (IFB) & NOTICE INVITING BIDS (NIB)

Reference No.: F3.9(467)/RISL/Store/2024-25/ 1118

Dated: 23-05-2025

Unique Bid number:

Name & Address of the Procuring Entity	- Name: RajCOMP Info Services Limited (RISL) - Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan)
Name & Address of the Project Officer In-charge (POIC)	- Name: Sh. Mehendi Abbas - Designation: SA (Joint Director) & OIC(Store) RISL - Address: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan) - Email: mehendi.abbas@rajasthan.gov.in;
Subject Matter of Work	Rate Contract for Photostat, Scanning, Binding & other Job works for One Year
Bid Procedure	Single-stage: Two part (envelop) open competitive Bid procedure
Bid Evaluation Criteria (Selection Method)	Item Wise Least Cost Based Selection (LCBS) – L1
Websites for downloading Bidding Document, Corrigendum's, Addendums etc.	- Websites: http://sppp.rajasthan.gov.in, http://www.doitc.rajasthan.gov.in, http://risl.rajasthan.gov.in - Bidding document fee: Rs. 500 (Rupees Five Hundred Only) in Cash/ Demand Draft in favour of "Managing Director, RISL" payable at "Jaipur".
Estimated Procurement Cost	Rs. 5,00,000 (Rupees Five Lakhs Only).
Bid Security and Mode of Payment	2% of the estimated procurement cost, 0.5% for S.S.I. of Rajasthan, 1% for Sick Industries, other than S.S.I., whose cases are pending with Board of Industrial & Financial Reconstruction Mode of Payment: Banker's Cheque/Online Transfer/ Demand Draft of a Scheduled Bank.
Period of Sale of Bidding Document (Start / End Date)	- Start Date: 23/05/2025 at 05:00 PM - End Date: 30/05/2025 at 04:00 PM
Manner, Place & Deadline for the submission of Bids	- Manner: By hand delivery, by courier or by post - Place: First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur (Rajasthan) - Deadline: 30.05.2025 up to 04:00 PM



Rate Contract for Photostat, Scanning, Binding & other Job works for One Year

Date/ Time/ Place of Technical Bid Opening	• Date: 30/05/2025 • Time: 05:00 PM • Place: RISL, Board Room, First Floor, Yojana Bhawan, C-Block, Tilak Marg, C-Scheme, Jaipur-302005 (Rajasthan)
Date/ Time/ Place of Financial Bid Opening	Will be intimated later to the Technically qualified bidders
Bid Validity	90 days from the bid submission deadline
Note: 1) The procuring entity reserves the complete right to cancel the bid process and reject any or all of the bids. 2) No contractual obligation whatsoever shall arise from the bidding document/ bidding process unless and until a formal contract is signed and executed between the procuring entity and the successful bidder. 3) Procurement entity disclaims any factual/ or other errors in the bidding document (the onus is purely on the individual bidders to verify such information) and the information provided therein are intended only to help the bidders to prepare a logical bid-proposal. 4) The provisions of RTPPA Act 2013 and Rules thereto shall be applicable for this procurement. Furthermore, in case of any inconsistency in any of the provisions of this bidding document with the RTPP Act 2013 and Rules thereto, the later shall prevail.	


**SA(Joint Director)
&OIC (Store), RISL**